

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting held on 28th June 2019 at 3 pm at the Board Room, Central Block, CHRIST (Deemed to be University), Bangalore.

In the Chair: Dr Fr Abraham V M , Vice Chancellor

Members Present

Members as per the attendance list were present.

Leave of Absence

Leave of absence was received from the absentee members.

The meeting began with a silent prayer. The Chairperson welcomed all the members, invitees and Mr. Anirudh A Kulkarni, new Student Representative from School of Law. In his introductory remarks, Fr. Vice Chancellor accentuated the importance of this particular meeting as one of the agenda is on initiation of works towards forthcoming NAAC assessment. He wished that the Self Study Report of CHRIST (Deemed to be University) should be impressive and NAAC presentation should go very well. Having confirmed the quorum, he started the meeting. Prof. Joy Paulose, Director, IQAC presented the agenda of the meeting.

Matters on the Agenda

1. To consider and approve the minutes of the meeting held on 22 March 2019

The minutes of the meeting of the IQAC held on 22 March 2019 as circulated with the Notice as Annexure A was duly reviewed.

Prof. Joy Paulose, thanked the CHRIST Management for accepting the IQAC suggestions on Scholarships and Fee reduction for Ph.D scholars. On behalf of IQAC, he thanked Fr. Vice Chancellor for implementation of these recommendations from this academic year onwards.

Mr. Jugnu Uberai, President of Alumni Association, expressed his satisfaction on the elaborate minutes report covering the participatory interaction by all the members. The Cell approved the minutes of the IQAC meeting, held on 22 March 2019.

2. To consider the report on Faculty Development Programme-1, 2019

Dr. Kennedy Andrew Thomas, Director of CEDBEC presented the report on the Faculty Development Programme-1 that took place on 15-16, May 2019 on the main theme Teacher Ethics: Revisiting Our Conscience. Two external resource persons and 701 participants took part in the program. The subthemes discussed were Instructional and Pedagogical Conscience. Conscience towards Holistic Development of Students, Conscience towards Mutual Relationships - Students and Teachers and Conscience towards Grading and Assessment.

Registrar presented a feedback survey on FDP-1. Out of 450 responses, 90% expressed satisfaction on the program. He highlighted a comment that Deans' preparation should get reviewed before on-stage presentation. Mr. Vijayan, Industrialist, wished to know whether FDP is



bringing a cultural change among faculty. Registrar replied that the acceptance is high with faculty having more than five years of experience than juniors with less years of experience.

Dr.Suniti Phadke reflected that the FDP and OBT programs on Ethical Components should aim to bring the same mindset and culture among all faculty especially the new recruits of CHRIST (Deemed to be University).

Mr.Jugnu Uberoi, President of Alumni, wished that the CHRIST (Deemed to be University) faculty should mingle with each other in working and achieving the goal (A++) set by IQAC in the forthcoming NAAC assessment. As time is not much, he requested everyone to shift to war footing activities mode to face the NAAC visit. Registrar acknowledged and informed that IQAC has started meeting the entire faculty members of each department highlighting the strength and weakness in the audit report. Fr. Pro-Vice Chancellor said the report should still be more specific with a serious follow-up action plan.

Fr. Pro-Vice Chancellor expressed his concern that the OBT program should focus on training the faculty rather than discussion. Registrar assured the department coordinators will get trained in this regard for one month before next OBT that will take place in the month of November 2019. He also informed the venue of the OBT is under discussion whether to conduct it in a Resort, Kengeri Campus or in BGR Campus. He appreciated and thanked Dr. Kennedy Andrew Thomas, Dr. Tony Sam George and Prof. Joy Paulose for their groundwork towards the success of the program.

3. To take note of the programmes conducted by CEDBEC

Dr. Kennedy Andrew Thomas, Director of CEDBEC presented the report on the programmes conducted by CEDBEC between March to June 2019. He informed in detail the different themes discussed by various resource persons to different institutions during this period. He explained the success of Local Antenna Meeting and Project Democracy. He also informed that CEDBEC celebrated the closure of the CHRIST Golden Jubilee Year by conducting a National Seminar on Higher Education – Current Status and Leadership Challenges. 54 participants and 20 resource persons from different parts of the country took part in this academic program. Dr. Kennedy also highlighted the session on National Education Policy by the eminent educationist Dr. M. K. Sridhar, Former Member Secretary, Karnataka Knowledge Commission.

4. To consider the Academic Audit Result for the year 2018-19.

Prof. Joy Paulose, Director, IQAC presented the Academic Audit Result 2018-19 for the 29 departments of CHRIST (Deemed to be University). Mr.Vijayan, Industrialist wished to know the overall areas that need serious attention for all the departments. Registrar replied, Research, Publications and Consultancy need more attention. Mr.Vijayan suggested that a cell can be formed to promote the development of consultancy in the departments. Dr.Iven Jose, Dean, Faculty of Engineering informed that the faculty and students at Kengeri are carrying out project consultancy locking online with US companies.



Dr. Jyothi Kumar, Dean, Business Studies and Social Sciences informed that a consultancy project for 20 lacs is carried out at BGR. She also requested the Management to draft a common policy to reduce the workload of faculty who are actively involved in consultancy. Prof. Joy Paulose suggested the workload reduction can be based on the consultancy revenue. Registrar opined if more revenue is received the workload can be reduced. Mr. Vijayan asked whether students are involved in consultancy projects. Dr. Iven Jose replied that in few departments at Kengeri students are involved in the consultancy.

Fr. Pro-Vice Chancellor supported the request and said the workload reduction will pave way for consultancy income. He also suggested that the Alumni expertise may be utilized for consultancy. Mr. Jugnu Uberoi said he was thrilled to go through the outstanding profile of the alumni who attended a meeting in the morning and suggested the services of Alumni Association may well be utilized in consultancy development. Fr. Vice Chancellor concluded the discussion, saying that Research, Publications and Consultancy are interrelated and should be encouraged along with external funded Projects.

5. To take note of the report of Holistic Education and Development Cell (HED).

Dr. Ruben presented the Holistic Education Institutional Modules for Personal Skill, Interpersonal Skill and Societal Skills. Mr. Vijayan asked the student representative how far the students get the impact from HED classes. Mr. Anirudh A Kulkarni replied that HED really helps those students who seriously attend the HED classes. He also admitted that HED is not very effective at a larger scale. Registrar asked what percentage of students really get the benefit. Mr. Anirudh replied 20-25%. Mr. Vijayan expressed his concern how to improve that percentage. Fr. Pro-Vice Chancellor replied that it is possible if we change the lecture-mode classes into activity based HED education. Registrar replied that the activity based HED model of BGR Campus is difficult to implement for the triple major system in the main campus. Dr. Suniti Phadke insisted that pedagogy of the faculty should change. Fr. Pro-Vice Chancellor requested a change in the existing training where the faculty come, present some slides of HED modules. Prof. Joy Paulose indicated that the senior students' involvement in HED assessment is the success of BGR model. Mr. Jugnu Uberoi requested that model may be tried in the main campus with the help of Peer Guidance.

6. To take note on the activities of Academic Staff College.

The Orientation and Induction programmes organized by the Academic Staff College between 23 March 2019 till 24 June 2019 was presented by Dr. Louis George, Associate Director of Academic Staff College. He also informed that QIP got completed for all the departments except Media Studies. Fr. Pro-Vice Chancellor requested Dr. Louis to cross check with the Personnel Office whether any late entry recruits need orientation or induction program. The programmes organized by academic Staff College were approved.



7. To consider the Student Satisfaction Survey 2018-19

Prof. Joy Paulose, Director, IQAC presented the report of the Student Satisfaction Survey for the year 2018-19. Fr. Vice Chancellor remembered how the NAAC Peer Team Members liked the Student Satisfaction Survey during their visit in 2016. Mr. Vijayan inquired why we are not taking a larger sample survey. Mr. Anirudh A Kulkarni, the student representative indicated the inconvenience that the questionnaire is very big with 151 questions. Dr. Suniti Phadke recommended the 46 questions on Demographic characteristics can be reduced.

8. To consider and approve the constitution of NAAC Core Committee and preparation of AQAR (2018-19)

Prof. Joy Paulose presented the constitution of NAAC Core Committee. The following list of committee members were approved.

1. Fr. Vice Chancellor
2. Fr. Pro-Vice Chancellor
3. Registrar
4. Controller of Examinations
5. Personnel Officer
6. Director, IQAC
7. Dr. J. A. Charles
8. Dr. Tony Sam George
9. Dr. K. Balachandran
10. Fr. Joseph Varghese
11. Mrs. J. Gaana
12. Mr. Joel M Jacob.
13. Mrs. Shiny Gilbert

The committee approved the preparation of Annual Quality Assurance Report for the year 2018-19

9. Any other matter with the permission of the chair.

Registrar informed the introduction of Teacher Certification Course that will be held once in a week for one semester for the newly recruited faculty members. This Certificate Course will help the faculty to know how to publish papers, write for projects and set application-oriented questions. This course is mandatory for getting confirmation in the career. Dr. Suniti Phadke welcomed this and suggested to extend this course for all the faculty members. Registrar suggested the faculty attending this certification course may be considered for an adjustment of 2 hours in their work Time Table. The Personnel Officer was not in favour of his request indicating that already the workload is less for the new recruits to make them involve in extracurricular activities other than academic works.

Registrar recommended an Industrial exposure to various centers of the University. Dr. Iven Jose said nearly 30% faculty of Engineering go for Industrial Exposure during vacation. Dr. Suniti Phadke said it should be left to the option of the department. Mr. Vijayan supported the recommendation and insisted departments should be encouraged to get Industrial exposure.



Registrar explained the impact of New Education Policy on Deemed to be Universities. He also said CHRIST (Deemed to be University) aims to go into the Research University tier from the existing Teaching University section.

Mr. Jugnu Uberoi, President of Alumni Association seriously insisted the need for getting quality Chief Guests for CHRIST (Deemed to be University) particularly for Convocation programs. He reflected the comments of parents who attended the recent convocation that many Chief Guests of the 2019 Convocation were below the standard of CHRIST (Deemed to be University). Registrar responded to his request and assured this will be taken care of in the next events.

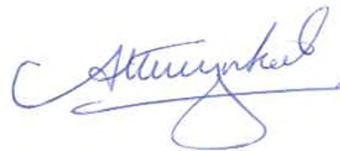
It has been decided to conduct the next IQAC Council Meeting during the month of September 2019.

With no other matter, the Chairperson adjourned the meeting thanking the Director of IQAC, the members and invitees for their participation in the meeting.



Director

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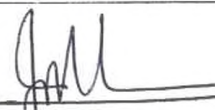
Vice Chancellor
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CHRIST (DEEMED TO BE UNIVERSITY), BANGALORE
MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

28 June 2019

ACTION TAKEN REPORT

S.No	Proposal/Suggestion	Action taken
1	Prof. Joy Paulose, Director, IQAC presented the Academic Audit Result 2018-19 for the 29 departments of CHRIST (Deemed to be University). Mr. Vijayan, Industrialist wished to know the overall areas that need serious attention for all the departments. Registrar replied, Research, Publications and Consultancy need more attention. Mr. Vijayan suggested that a cell can be formed to promote the development of consultancy in the departments.	Management approved for a one-window clearance for Consultancy, Patent and Incubation and requested Fr. Benny Thomas to be the Director of that office.
2	Prof. Joy Paulose, Director, IQAC indicated that the senior students' involvement in HED assessment is the success of BGR model. Mr. Jugnu Uberoi suggested that BGR model may be tried in the main campus with the help of Peer Guidance.	Dr. Ruben, Coordinator for HED informed on 19 September 2019 that the Commerce and Engineering departments plan to adopt BGR model.
3	Prof. Joy Paulose, Director, IQAC presented the constitution of NAAC Core Committee. Fr. Vice Chancellor approved the list of committee members and requested the committee to start the preparation towards the forthcoming NAAC Assessment.	Prof. Joy Paulose, Director, IQAC informed on 19.09.2019 that the NAAC Core Committee met multiple times during the period between 18.07.2019 to 31.07.2019, had discussions metric by metric for all seven criteria for a good understanding on the NAAC Manual. As a follow-up, on 27.08.2019, IQAC conducted a training for the Deans and Heads on NAAC Assessment.


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