

**Internal Quality Assurance Cell
CHRIST (Deemed to be University), Bangalore**

Minutes of the Twenty sixth Meeting of the Internal Quality Assurance Cell (IQAC) Council, held on 22nd March 2022, Tuesday at 03.00 pm in the Board Room and Webex Meet Platform.

In the Chair: Dr Fr Abraham V M, Vice-Chancellor.

Members Present

Dr Fr Abraham V M - Vice Chancellor
 Prof. Chandrasekharan K A - Secretary and Director, IQAC
 Dr Charles J A - Associate Director, IQAC
 Dr Anil Joseph Pinto - Registrar
 Dr Johny Joseph - Controller of Examinations
 Dr Kennedy Andrew Thomas - Professor, School of Education
 Dr Balachandran K - Professor, Computer Science and Engineering (Online)
 Dr Fr Viju P D - Professor, Department of Psychology (Online)
 Dr Kavitha D - Associate Professor, Department of Professional Studies (Online)
 Dr Sweta Mukherjee - Assistant Professor, Department of English and Cultural Studies
 Dr Fr Benny Thomas - Director, Admissions
 Mr Vijayan M S - Joint Managing Director, RESIL Chemicals Pvt Ltd (Online)
 Mr Jugnu Uberoi - President, Alumni Association
 Mr Sanveer Singh – Student Representative, School of Commerce

Invitees Present

Dr Somu C S - Director, Strategic and Audit Cell (Online)
 Dr John Joseph Kennedy - Dean, School of Arts and Humanities
 Dr Tony Sam George - Dean, School of Social Sciences
 Dr George Thomas C - Dean, School of Sciences
 Dr Tomy K Kallarakal - Dean, School of Commerce, Finance and Accountancy
 Dr Jain Mathew - Dean, School of Business and Management
 Dr Jayadevan Nair - Dean, School of Law
 Dr Iven Jose - Dean, School of Engineering
 Dr Jyothi Kumar – Dean, Bangalore Bannerghata Road Campus (Online)
 Dr Joby Thomas – Dean, Bangalore Yeshwanthpur Campus

Leave of Absence

Dr Fr Jose C C - Pro-Vice Chancellor
 Dr Fr Jossy P George - Associate Professor, Department of Data Science
 Dr Biju Toms (Invitee) - Director, School of Commerce, Finance and Accountancy

Dr. Fr Abraham V M, the Vice-Chancellor, started the meeting with a silent prayer. He welcomed all the members and invitees present in the meeting. He said that this is the last meeting before the submission of SSR. He conveyed his regards to the IQAC and



documentation teams for working meticulously and positively to get a good result for the NAAC accreditation. He appreciated the departments for working hard during the pandemic period. He informed that the IIQA was approved on 17th March 2022. He thanked and requested IQAC to complete all the requirements and continue the hard work till the goal is achieved.

Prof. Chandrasekharan K A, Director, IQAC presented the agenda of the meeting. He informed that as per NAAC regulations, a plan of action must be drafted for the next academic year in the IQAC meeting. He requested all the members to suggest quality initiatives for the next year under 'Any other' discussion in the agenda.

Matters on the Agenda

1. To consider and approve the minutes of the meeting held on 24th November 2021 and to consider matters arising thereon.

Mr Jugnu Uberoi, President of Alumni Association, requested to mention in the minutes, the names of the members who attend the meeting. Prof. Chandrasekharan accepted the request.

The minutes of the meeting of the IQAC held on 24th November 2021 as circulated with the Notice as 'Annexure A' was duly reviewed and approved.

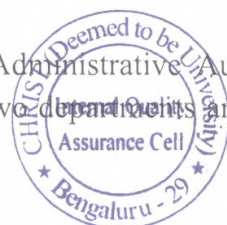
As a follow up, Prof. Chandrasekharan presented the action taken on the suggestions proposed in the 25th IQAC Council Meeting.

S.No	Proposal/Suggestion	Action taken
1	FDP-I Reports	Reports submitted to CEDBEC.
2	Administrative Audit	Conducted, 29 Nov - 4 th Dec 2021
3	AQAR (2020-21)	Submission postponed to 31 st Mar 2022
4	Establishment of NEP Cell	NEP Committee established
5	Registration for NAD	Registered, certificates updated
6	Establishment of Data Centre	In discussion
7	SWOC part of the curriculum review	Notification sent by the Registrar
8	Online course on Constitution of India	Approved for the academic year 2022-23

Dr John Joseph Kennedy suggested submission of FDP reports to HRDC. Dr. Fr Abraham V M said the NEP Committee already formed to guide on the implementation of National Education Policy can be renamed as NEP Cell. Mr. Jugnu Uberoi insisted on fixing a clear time frame on any proposal and target date for completing that action.

2. To consider the report of Administrative Audit

Dr. Somu C S, Director, Strategic Plan briefed on the Administrative Audit which was completed between 29th November and 4th 2021. Twenty-two departments and centres were audited with separate instruments based on 2018 SOP.



Observations: All the departments have well aligned their vision and mission with the University vision and mission, and they are working to a greater extent beyond satisfactory level. Adherence to protocols and SOP is appreciable. They carry out their functions and responsibilities in a prompt and sincere way. Documents are recorded very well. The departments try their level best to achieve their objectives.

Concerns: No centre or department has any kind of budget, cost benefit analysis on how they are meeting their expenses for the entire academic year. Awareness of some of the centres are very limited in the campus as they are not properly located. Their connection to the academic departments is also not evident. Initiatives of some centres have not reached the target. Some departments do not have sufficient staff to take up additional initiatives.

Mr. Jugnu Uberoi recommended to make the consolidated report more specific with the departments' names that function well, require more staff or need improvement on their limitations. Dr Somu thanked and accepted the suggestion.

3. To take note of submission of IIQA

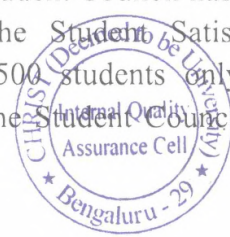
Prof. Chandrasekharan K A informed that IIQA was submitted to NAAC portal on 16th February 2022. Clarifications asked were submitted on 15th March 2022 and IIQA was approved on 17th March 2022.

4. To take note of the status of Self Study Report

Prof. Chandrasekharan K A informed that the 45th day from IIQA approval for submission of SSR is 30th April 2022. The uploading process will begin on 1st April 2022 and the submission target date has been fixed as 25th April 2022. He also said that submission to NAAC portal is a tedious process as the documents for 115 metrics cannot be uploaded in bulk. Data for some of the quantitative metrics is still in progress. On completion, all the data will go to CHRIST University website and from there to the NAAC portal. He said that the first review for qualitative metrics and executive summary is over and inclusion of data from quantitative metrics is under progress. The draft for the Evaluative Report of the Departments is ready but the number of faculty is to be finalized based on the extended profile. List of 50% of students need to be provided for the 'Students Satisfaction Survey'. It is decided to exclude first year and PhD students.

Dr Johny Joseph requested to know whether current year outgoing students can be included in the list. Dr Anil Joseph Pinto replied that they will be included as 'Student Satisfaction Survey' will be conducted along with DVV clarifications, immediately after the submission of SSR.

Mr Sanvir Singh, Student Representative assured that the Student Council has a good connect with the students and will orient every one about the Student Satisfaction Survey Questionnaire. Dr Fr Abraham reminded that from 12500 students only the first 500 responses will be taken for assessment hence requested the Student Council to inform the responsible students to immediately respond to the survey.



5. Any other Matter

AQAR

AQAR 2020-21 work is in progress and the data for this is taken from the SSR.

NIRF

NIRF 2022 has been submitted on 18th February 2022 in Law, Engineering, Management and Overall categories.

NBA

Dr Iven Jose presented the list of five departments

1. Bachelor of Technology Mechanical Engineering
2. Bachelor of Technology Computer Science and Engineering
3. Bachelor of Technology Civil Engineering
4. Bachelor of Technology Information Technology
5. Bachelor of Technology Electronics and Communication Engineering

which underwent the NBA accreditation from Engineering Campus, were formally accredited for three years. He informed that an official score card has been received and all the departments have scored more than 700 with the Computer Science and Engineering department scoring more than 750.

Recognition of Awardees

Dr Johny Joseph informed that 205 faculty members who received awards from external agencies during the last five years were recognised by the institution as per NAAC requirements in three categories

1. Rs 5000/- Monetary incentive with Certificate
2. Medal with Certificate
3. Certificate only

He said this recognition process will be continued in the following academic years. Mr. Jugnu Uberoi appreciated and said that it's a very good initiative set by the University.

Implementation of NEP

Dr Iven Jose, Chairperson of NEP Committee informed that the NEP committee conducted three meetings to come out with recommendations under NEP policy.

Recommendations:

- a. Triple Majors and all other-non-Honours programmes to continue their existing structure but shall propose fourth year with honours.



- b. Honours programme will continue as three-year programmes unless directed by UGC otherwise. If UGC directs for four-year honours, students can exit with a non-honours degree after three years. Undertaking from the applicants to be taken to this effect during admission
- c. Education department shall propose four-years integrated BEd programme in addition to the existing two years programme
- d. Minimum credit for all the existing three-years Honours programmes shall be modified to accommodate credits of at least 160-176 from the existing 140.
- e. Certificate, Diploma, Postgraduate Diploma to be awarded on early exit in UG and PG programmes
- f. Programmes under AICTE, BCI, NCTE, COA will follow their respective Council directions.
- g. The existing CBCS Course classification will continue
- h. Swayam courses to be integrated with the generic electives
- i. Existing curriculum shall align with the National Higher Education Qualifications Framework.
- j. Departments shall propose and pass the curriculum for double major system with 3 years bachelor's degree (at least 120-132 credits), 4 years Honours Programme (at least 160-176 credits) and integrated master's and PhD programme in their ensuing BoS

Dr Fr Abraham, Vice Chancellor said that CHRIST University is known for its triple major system and this year following NEP the University is starting a double major system and Honours programme for four years. He thanked Dr Iven Jose and the members of the NEP Committee for their guidelines and recommendations.

Outcome Based Education (OBE)

Dr Tony Sam George informed that an Orientation programme on Outcome Based Education was conducted in two sessions for the Heads, Programme Coordinators, Academic Coordinators, Offices & Centres from 21st February to 5th March 2022. The following points were discussed

- a. Revisiting Outcome Based Education
- b. Levels of Outcomes
- c. Curriculum Mapping
- d. Assessment of Outcomes
- e. Outcome attainments - Group level
- f. Outcome attainments – Individual Level
- g. Direct and Indirect Measures
- h. Performance Levels (Group and Individual)
- i. Standards, Criteria, Evidence



Dr Tony Sam George said that the orientation was organized as directed by the Vice Chancellor to prioritize OBE and to design curriculum based on the principles of OBE.

6. Recommendations/Plans for Quality Initiatives

Dr Jain Mathew, Dean of Business and Management said that the School of Business and Management is preparing for the AACSB accreditation process. He requested to develop a full-fledged data collection system for capturing the data on a daily basis in ERP that will help to capture the data from all the campuses at any point of time for any type of accreditation and ranking surveys.

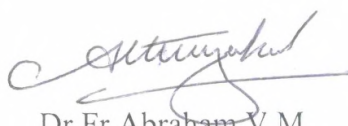
Dr Iven Jose recommended to complement the existing ERP team with three to four levels of architecture. He suggested decentralization with a common model to individual campuses for reporting data to the central administration, keeping the Deans or respective Heads of the departments as the owners of that module.

Dr Fr Benny Thomas assured that ERP will develop a system to accommodate all these requirements. He said IT people are not ready to join educational institutions as software developers though the University is offering salaries on par with the industries.

Mr. Vijayan M S expressed his concern on the data capture and suggested bringing in an external agency for data collection since developing everything internally is very difficult and time consuming. Dr Fr Benny Thomas replied that in-house development is preferred as the cost of outsourcing is huge especially when modifications are to be made as per the changes in NAAC metrics or UGC regulations. Mr Jugnu Uberoi expressed his concern on the possibility of misuse of data by the external agencies. Dr Fr Abraham informed that data is very important and explained the precautions taken during admissions to hide the personal details of applicants from outsourcing agencies.

Prof. Chandrasekharan K A informed that the next IQAC Council Meeting will be held in June 2022. Dr. Fr. Abraham V M, the Vice-Chancellor, requested everyone to ignore negativity and be confident in reaching the goal. He thanked all the council members and invitees for their valuable suggestions and adjourned the meeting.


Prof. Chandrasekharan K A
Secretary


Dr Fr Abraham V M
Chairperson

Director
Internal Quality Assurance Cell
CHRIST (Deemed to be University)
Bengaluru - 560 029, Karnataka, India

Vice Chancellor
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