

Emailing and International Courier to Other Universities on Students behalf ...(Graduated Students from 2008 onwards)

The process of Emailing / International courier to other Universities/other evaluation organisations like NASBA / IQAS / ICES / ICAS/ and many others as per the student's requirement.

We at Christ use the simple emailing (**not using any type of secured platform or password protected**) & the Hard copies of the **certificates vide International Courier**.

1) Share the soft copies of your **Degree Certificate / Consolidated Transcript / Semester Wise transcripts** & any other academic Certificates issued from Christ which needs to be submitted to the other University as per the student's requirement.

2) **Email ID** of the other Institutions along with the Student **ID / Ref No / Application No** (if provided by the other university).

3) **Complete address of the University / Organisation** - along with the phone No - if the student's requirement is to share **the hard copies via International Courier**.

4) The other Universities Transcript request form, etc., if applicable - kindly fill in the details from the students end and share the soft copy - Will complete the remaining part at our end and share it along with the students' testimonials as per the requirement.

**Students who wish to accommodate the semester wise Transcripts as well, and do not possess it now (can refer the process for applying the semester wise Transcripts on the link below)**

<https://christuniversity.in/uploads/examinations/SEMESTER%20WISE%20TRANSCRIPTS%20for%20Alumni.pdf>

5) University Fees: Rs.590/- to be remitted and share the payment receipt.

<https://southindianbank.in/ChristFee/>

First Dropdown: CERTIFICATE FOR ALUMNI EXAM OFFICE

Second Dropdown: DEGREE/MARK CERTIFICATE - EMAIL TO OTHER UNIVERSITIES.

4) International Courier Fee Rs.3540/- along with the University Fee: Rs.590/- (in case the students need to share the hard copy)

<https://southindianbank.in/ChristFee/>

First Dropdown :CERTIFICATE FOR ALUMNI EXAM OFFICE

Second Dropdown :COURIER INTERNATIONAL (If required)

On receipt of the Certificates (soft copies) along with the appropriate payment receipt - the certificates will be printed/verified/attested and packed in a sealed envelope - for sharing the hard copy vide International Courier.

In case of emailing - the certificates will be printed/verified/attested and shared as a PDF attachment.

Note: The process will be executed within the **two working days** if the documents and fees are appropriately received / shared from the students end.

**All Payment receipts / soft copies of the Certificates to be emailed to exams@christuniversity.in**

Students Prior to Graduation year 2008 post your request to the above email ID for sharing the process.